



Aaron Bouyea
Director of Athletics

MCC VALUES:
INTEGRITY.
EXCELLENCE.
EMPOWERMENT.
INCLUSIVENESS.
COLLABORATION.
STEWARDSHIP.

TO: Dr. Christopher Parker
NJCAA Executive Director

CC: Brian Beck, NJCAA Chief Operating Office/Wanda Bodey, NJCAA Associate Director of Compliance/Bob Lowden, NJCAA Region III Men's Director/Kristen Schuth, NJCAA Region III Women's Director

From: Aaron Bouyea
Director of Athletics
Monroe Community College

Date: July 27, 2018

Subject: Notification of Violations

Dear Dr. Parker,

In February 2018 Monroe Community College Vice President of Student Services and I commissioned the MCC internal auditor to review our NJCAA Grants-In-Aid and Letter of Intent process for the 2017-18 academic year. The audit was completed and reviewed in June. The findings of the audit outlined areas of concern and potential NJCAA violations involving 21 scholarship student-athletes and one member of the athletic department. Below is a summary of the findings and attached to this letter is the specific audit findings for each scholarship student-athlete.

I. Administration of Grants-In-Aid

- a. Associate Director of Athletics and Head Women's Basketball Coach Tim Parrinello as part of his role is responsible for creating, editing, and submitting LOI's for all programs. In addition, he is directly responsible for loading monies on to student-athlete accounts.

[REDACTED]

II. Impermissible aid awarded

- a. 2017-18 - \$22,440
- i. Tuition: Roughly half (49%) of the impermissible aid awarded above and beyond the allowable limits permitted by the NJCAA are a result of the New York State Tuition Assistance Program (TAP). In most cases, student-athletes received athletic aid disbursements equivalent to the allowable amount outlined in the NJCAA handbook and were later awarded TAP, a tuition only assistance program, which reduced the amount of tuition specific athletic aid we could give to Division I and II student-athletes. In these cases we did not update the LOI

and/or reduce the original athletic aid awarded to a student-athlete resulting in the awarding of impermissible aid.

- ii. Course Related Fees: In some cases we awarded aid above and beyond what is allowed under course related fees. For example, we were covering international student-athlete insurance costs which is not allowable under NJCAA rules and regulations.
- iii. Summer Courses: In two instances we provided aid to student-athletes for their 2017 summer courses and listed this aid on the incorrect LOI year – 2017-18.

III. Letter of Intent

- a. In many cases the Letter of Intent was not correctly updated or written.
- b. Three LOI's were not updated when a student-athlete received more aid than what was listed on the original LOI.
- c. Four LOI's were not updated and permission from the NJCAA was not requested when a student-athlete received a reduction in aid.

IV. Action Steps

- a. [REDACTED]
- b. Director of Athletics attended July 18, 2018 NJCAA Compliance Seminar.
- c. New role proposed placing all compliance duties under one person within the department of athletics and designated "compliance coordinator". Description attached.
- d. All athletic scholarship monies to be approved, awarded, and managed by Financial Aid Office.
- e. Educational session for athletic department staff to be held on August 15.
- f. Language on LOI updated to reflect the potential for in-state tuition-only grant aid.
- g. Scheduled mid-semester audits of all student-athlete accounts to ensure scholarship awards are within written LOI award and parameters set by NJCAA.
- h. 20 percent reduction in allowable LOI's for all scholarship programs for two years starting fall 2019 and ending spring 2021.
 - i. Baseball – 19
 - ii. Basketball – 12
 - iii. Lacrosse – 16
 - iv. Soccer – 19

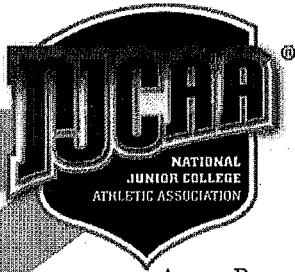
We consider ourselves a leader within the NJCAA and two-year college community and consistently strive to abide by the highest of standards. Certainly, the violations above do not meet our standards but we are committed to correcting our mistakes and implementing new processes that will ensure compliance with NJCAA rules and regulations moving forward.

Thank you for taking the time to review our situation and we look forward to working with you on a resolution.

Sincerely,



Aaron Bouyea
Director of Athletics
Monroe Community College



September 4, 2018

Aaron Bouyea
Director of Athletics
Monroe Community College
1000 East Henrietta Road
Rochester, NY 14632-5780

RE: Self-Report – Multiple Sport – LOI Violations

Dear Mr. Bouyea:

First and foremost, I want to thank you for your self-report and thorough internal audit. The integrity of the NJCAA is reliant on the membership doing the right thing.

Based on the self-report and internal audit it is confirmed that violations of NJCAA bylaws have occurred with the Letters of Intent (LOI)/Scholarships for multiple student-athletes in multiple sports during the 2017-2018 academic year. During this time Tim Parrinello, Associate Director of Athletics and Head Women's Basketball Coach was responsible for creating, editing and submitting LOIs for all programs. [REDACTED]

The NJCAA commends MCC for the thorough review, report and actions being taken to be in compliance with NJCAA, Region III and the WYNAC. The NJCAA accepts the self-imposed sanction of the 20% reduction of LOIs for all scholarship programs for the next two year 2019-2020 and 2020-2021.

- Baseball will be reduced to 19 LOIs for the 19-20 and 20-21 academic years.
- Men's & Women's Basketball will each be reduced to 12 LOIs for the 19-20 and 20-21 academic years
- Men's & Women's Lacrosse will each be reduced to 16 LOIs for the 19-20 and 20-21 academic years
- Men's & Women's soccer will each be reduced to 12 LOIs for the 19-20 and 20-21 academic years

Once again, thank you for the self-report and the actions taken to reconcile these violations and prevent them from occurring in the future. No further action will be taken by the NJCAA.

Sincerely,

Wanda Bodey

Wanda Bodey
Director of Compliance/Eligibility

cc: President Anne Kress, Monroe Community College, President
Kristen Schuth, Region 3 Women's Director
Bob Lowden, Region 3 Men's Director
Brian Beck, NJCAA Chief Operations Officer
Chris Parker, NJCAA Chief Executive Officer

8801 JM Keynes Dr., Suite 450
Charlotte, NC 28262

p. 719.590.9788
f. 719.590.7324
w. njcaa.org